

The Fredericksburg Jazz Collective

February 14, 2019 Quartlerly Board Meeting

Where: Central Library Room 2

Time: 6:00-7:30

Topics: Treasurer' Report; April 5th; Review Internship Proposal; Budget Item Brainstorm

Agenda

In Attendance: Gary Calvin/Member; Maxine Clark, Chair; John East, Treasurer; Virginia East, Member; Chris Fink, Webmaster; Wayne Ploger, Member; Becky Stewart, Member; Harry Wilson, Vice Chair

Treasurer: NSWC Balance: \$7,785.00. To do IRS Report; Paid VA Corp. Commission; PO Box is an automatic debit from FJC account. Discussed transferring account from NSWC to bank that allows use of Android phone to conduct mobile banking.

Vice-chairman: No report.

Webmaster: Expanding the webmaster guide for FJC Webmaster. There are guides for each Board Member listing what the expectations and tasks of the position.

Productions Director: Absent. Will hold meeting 2:30 Feb. 17th at Wegmans's to plan April 5th at FAM.

Promotions Director: Absent

Logistics Director: Setting up for tonight's Jam at Colonial Tavern

Chair: Passed out copies of written internship proposal and budget proposal for members to review and comment:

Budget generated ideas for fundraiser and where a fundraiser could be held:

Dorothy Hart Community Center: Virginia will check; Old Silk Mill: Harry will check; Unity Center: Maxine will check. Prevailing idea is to do a New Orleans themed fundraiser in 2020.

Internship: Name should include Harold Brooks. Area of responsibilities for an intern should include tasks that are mandatory and by choice. Eliminate some tasks is embedded within a larger task, i.e., attend meetings/familiarize self with Directors. Add additional areas of collaboration.. Group will review proposals in March.